



Digital Systems & Technologies Reference Group

Terms of Reference

Purpose

The SASPA Digital Systems & Technologies Reference Group is formed in recognition of the key role of school leaders in realising the potential of digital systems and technologies to benefit the children and young people, their families and the staff in our public education system.

The Digital Systems & Technologies Reference Group will advocate on behalf of SASPA members for policies, programs and systems in relation to utilisation of digital systems and technologies that reflect the needs of our public secondary schools.

SASPA's commitment to ensuring equity of resourcing in order to achieve equitable learner outcomes guides the advocacy and support this Reference Group provides.

Function

- Work with DfE on digital systems and technologies related policy, program and systems related to DS&T
- Advocate for SASPA Members on issues of digital systems and technologies ie data security, Infrastructure, capacity building,
- Connect with other Leaders Assoc heads ie SASBA, SAPPA, SAASLA & have a collective voice where appropriate
- Enable members to share practice
- Facilitate opportunities for schools to showcase and workshop leader practices

Scope

- Support for members & provide voice
- Digital systems & technologies covers AI, LMS, Power BI, Office 365, EMS, personal tech devices, BYOD Programs, cyber, school infrastructure, networking, data informed practices,
- Coord an annual one day workshop T 2 that showcases leaders practice in schools related to digital systems and technologies (SSO, Educators, BM)

Membership

- Representative of the SASPA Board
- Representative from each of the SASPA Strategic Network Groups
- Open to all interested SASPA full members, aiming to reflect the diversity of secondary schools in SA

Roles & Responsibilities

Co-chairs

- At the end of the previous year, the Reference Group will identify 2 members to be Co-Chair
- Work with SASPA's CE to plan Agenda's and oversee the planning for T2 Showcase event

Members

- Register for membership annually
- Share practice
- Advocate on behalf of SASPA members where required

Board & SNG Representatives

- Nominated by the SNG Convenors each year
- Represent issues raised in SASPA SNG Meetings
- Provide report to SASPA SNG

Meetings

- Each term, Wk 4, Wednesday, 8.30-10.30am
- CoChairs plan the Agenda
- Members invited to submit items for upcoming meeting agenda
- Operate on a hybrid platform

Reporting relationships

- Report to the SASPA Board
- Report to SASPA SNG
- Updates in SASPA eBulletin to all members

Confidentiality

- In times where discussions require a higher degree of confidentiality than usual, the Chair, will make known the highly confidential nature of the topic and state that details of the discussion are not shared with any parties outside the room.